

## MINUTES WSC Policy Subcommittee

Date: Friday, March 8, 2013  
Location: School Committee Room  
Time: 12:08 p.m.  
Present: Beth Butler, Barb Fletcher

### **I. PURPOSE OF MEETING**

The Subcommittee met to continue the review of Jim Hardy's recommended policy amendments from MASC as part of the "health check" or audit of the WSC Policy Manual.

### **II. Minutes of Subcommittee Meetings of December 14, 2012, January 18, 2013 and February 1, 2013.**

A motion was made by Beth and seconded by Barb to approve the minutes from the December 14, 2012, January 18, 2013 and February 1, 2013 meetings, as amended. The vote was 2-0.

### **III. MASC Health Check of SC Policy Manual**

- The Subcommittee reviewed each of the policies for which Jim Hardy at MASC recommended revisions and agreed upon appropriate action steps (e.g. bring to SC, follow up with certain Administrators etc.). The Subcommittee discussed certain other policies that it decided to review. See attached updated status report, dated "as of 3/8/13".
- The Subcommittee reviewed the policies that will be considered at a subsequent School Committee meeting to put out for public comment, including:
  - BEDC – Quorum
  - JLCA – Physical Examination of Students
  - IMDC – Religious Policy
- The Subcommittee reviewed the policies that will be considered at a subsequent School Committee meeting to approve, including:
  - KF – Community Use of School Facilities
  - BDF – Advisory Committees to the School Committee
  - BEDA – Notification of School Committee Meetings
  - BEDG – Minutes
  - FA – Facilities Development Goals
  - GCF – Professional Staff Hiring
  - JJF – Student Activity Accounts

- The Subcommittee discussed further changes to KCD related to gifts received from school support organizations, such as the PTO. The Committee will continue to discuss these changes at its next meeting.

### **III. Next Steps**

The Subcommittee agreed to schedule another meeting in three weeks to continue its review of said policies.

### **IV. Adjournment**

Motion was made by Barb Fletcher, seconded by Beth Butler, to adjourn at 12:55PM. The vote was unanimous, 2-0.

Respectfully submitted,

Barb Fletcher    Beth Butler

### **LIST OF DOCUMENTS:**

- Updated status report, dated 3-8-13
- Policy IMDC with suggested revisions
- Policy JLCA with suggested revisions
- Current SC Policy Manual  
[http://wayland.sharpschool.net/school\\_committee/policy\\_information/policy\\_manual/](http://wayland.sharpschool.net/school_committee/policy_information/policy_manual/)